

外国特許事務 設問

クライアントの北山太郎さんから以下の質問を受けました。

ピザの配達を頼みたいのだが、配達してくれた方にチップを渡すものだと聞いた。どれくらいチップを渡したらいいのか教えて欲しい。

この質問に答えるため、仕事でお付き合いのある Smith's Pizza Parlor の John Smith 氏に問い合わせたところ、以下の返事が来ました。クライアントに回答するための、日本語での電子メールの文面を考えてください。

Dear Colleagues,

Thank you for your inquiry about the tips.

The common amount of the tips is 15% for normal service. 10% or less if the service is poor. Nothing for very bad service. In contrast, 20% or more for excellent service. If your order is \$50 or more, the proper amount is at least 10%. On small orders of less than \$20, the minimum standard is \$3. We think it should be a \$3 minimum to have someone come out to your house.

It's thoughtful to increase a little more for long distance. If your house is more than three miles away from the store, it's considerate to tip \$1 more. If more than five miles, increase by another \$1. Please remember that a five-mile drive through a residential district may take 30 minutes.

It's also thoughtful to increase a little more for the bad weather. For example, in rain or snow, it should be increased at least \$1 more.

If you have any questions please let me know.

Best regards,

John Smith
Smith's Pizza Parlor